

## PROFESSIONAL SUMMARY

Highly dedicated and enthusiastic English Teacher with over 6 years of professional experience, including a proven track record in fostering student comprehension and academic growth. Equipped with strong pedagogical skills, effective classroom management, and a passion for creating engaging learning environments. Possesses excellent verbal and written English communication, strong time management, and problem-solving abilities, complemented by recent professional development in teaching methodologies and leadership. Committed to inspiring students and contributing to a dynamic educational institution.

## WORK EXPERIENCE

### English Teacher | JSS Kubwa 3 | FCT Abuja, Nigeria 2021 – Present

- Develops and teaches engaging English language lessons aligned with the curriculum, focusing on grammar, reading comprehension, writing, and speaking skills.
- Evaluates students' performance through tests, assignments, and class participation, providing feedback to support their academic growth.
- Encourages a love for reading and enhances students' ability to express themselves clearly and confidently in both written and spoken English.
- Creates a structured, respectful, and inclusive classroom atmosphere that supports effective learning and student engagement.
- Consistently reports to duty on time, upholding a strong sense of responsibility and setting a positive example for students.

### Teller | Access Bank PLC | FCT Abuja, Nigeria 2019 – 2021

- Provided prompt, courteous, and professional service to all customers, ensuring their banking needs.
- Handled cash and financial transactions with honesty and accuracy, adhering strictly to bank policies and regulatory compliance requirements.
- Accurately processed deposits, withdrawals, transfers, and payments, resolving discrepancies and ensuring balanced daily reconciliations.
- Educated customers on available banking products and services, addressing inquiries and concerns with clarity and transparency to enhance client satisfaction.
- Maintained a consistent record of punctuality and professional conduct, contributing to smooth daily operations and a dependable team environment.

### Class Teacher | Pace Setters | FCT Abuja, Nigeria 2018 – 2019

- Ensured the classroom is physically and emotionally safe for young children
- Designed and implemented activities that support early learning in areas like literacy, numeracy, motor skills, and social development.
- Observed and documented each child's progress, identifying milestones and any developmental delays or concerns.
- Fostered strong, supportive relationships with children and maintain regular, open communication with parents or guardians.
- Taught and modeled positive behaviors, conflict resolution, empathy, and cooperation to help children develop healthy social skills.

### Literature Teacher | Edeki Grammar School | Otuo, Owan East Local Government, Edo State, Nigeria November 2017 – October 2018 (National Youth Service Corps)

- Designed and delivered comprehensive Literature lessons to senior secondary school students, aligning with curriculum objectives.
- Implemented diverse teaching strategies, including interactive discussions, group activities, and creative writing assignments, to enhance student engagement and understanding.
- Assessed student progress through assignments, quizzes, and examinations, providing constructive feedback to facilitate learning.

- Managed classroom dynamics effectively, fostering a positive and inclusive learning environment for all students.
- Served as the General Secretary of Owan East Local Government Corps Members, coordinating activities and welfare for over 100 corps members, demonstrating strong organizational and leadership skills.

**News Reporter & Editor** | Hot.fm 98.3 | Apo Summit Hill, Nigeria *October 2013 – December 2014 & January 2018 – December 2018*

- Developed strong communication and presentation skills through daily news reporting and live broadcasts, directly transferable to effective classroom instruction.
- Researched and synthesized complex information into clear, concise, and engaging content, a skill vital for explaining intricate literary concepts.
- Edited scripts and audio segments, honing attention to detail and clarity in written and verbal communication.
- Collaborated with diverse teams, demonstrating adaptability and teamwork essential for school environments.

**On-line Correspondence and Editor** | Federal Radio Corporation | Garki, Abuja, Nigeria *January 2012 – December 2012*

- Crafted compelling written content and managed online interactions, enhancing written communication and digital literacy skills.
- Prepared reports and news bulletins, demonstrating strong research, organization, and information presentation abilities.
- Gained experience in content conceptualization and program development, which can be applied to curriculum design and extracurricular activities.

## EDUCATION

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**Higher National Diploma (HND) in Mass Communication** | Second Class Upper Division

Federal Polytechnic Bida, Niger State, Nigeria

*September 2012 – September 2016*

- **Thesis:** "An Evaluative Study of NTA Bida in Promoting the Nupe and Gbagyi Culture: A Study of Residents in Bida, Niger State." (Developed strong research, analytical, and writing skills)

**West African Senior School Certificate Examination (WASSCE)**

Government Girls Secondary School, Dutse, FCT, Abuja, Nigeria

*September 2003 – July 2009*

**National Examination Council (NECO)**

Government Girls Secondary School, Dutse, FCT, Abuja, Nigeria

*September 2003 – July 2009*

**First School Leaving Certificate**

L.E.A Nursery and Primary School, Kubwa, FCT, Abuja

*September 1998 – July 2003*

## **CERTIFICATIONS & PROFESSIONAL DEVELOPMENT**

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### **Mexoxo Take the Lead - Educational Program Completion**

eCornell University *January 13, 2025*

- Acquired skills in leadership, entrepreneurship, time management, digital marketing, and career exploration, enhancing professional and organizational capabilities.

### **SPRINT (Supporting Pedagogical Rigour in Networked Teaching) Training Course**

British Council Nigeria *April 11 – May 20, 2022*

- Completed intensive online training focused on pedagogical rigor in networked teaching, improving skills in modern teaching methodologies and digital education.

## **SKILLS AND COMPETENCIES**

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### **Teaching & Pedagogy:**

- English Language Instruction
- Literature Analysis & Interpretation
- Curriculum Development
- Lesson Planning & Delivery
- Classroom Management
- Student Assessment & Feedback
- Differentiated Instruction
- Educational Technology Integration
- Remote & Networked Teaching
- Student Engagement Strategies

### **Communication & Interpersonal:**

- Excellent Verbal & Written English
- Public Speaking & Presentation
- Active Listening
- Intercultural Communication
- Parent-Teacher Communication
- Collaborative Teamwork

### **Professional & Organizational:**

- Time Management
- Problem-Solving
- Critical Thinking
- Research & Data Synthesis
- Adaptability
- Leadership
- Digital Literacy
- Microsoft Office Suite (Word, Excel, PowerPoint)

## **AWARD**

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- **National Youth Service Corps Award (General-Secretary) | 2018**
- **National Youth Service Corps (NYSC) Certificate | 2018**